

## **TERMS OF REFERENCE (ToR)**

### **International Consultant Veterinary Laboratory Specialist**

Within the framework of the Emergency Centre for Transboundary Animal Diseases (ECTAD), under the overall policy and technical guidance of the FAO Chief Veterinary Officer (CVO)/head of the Emergency the operational responsibility of the Chief, Emergency Operations Service (TCEO), the direct supervision of the animal health laboratory liaison officer/coordinator of the Identify project and OFFLU focal point in FAO headquarters, in close coordination with the OFFLU scientist and deputy coordinator of the Identify project and in consultation with the relevant officers in EMPRES and ECTAD, the incumbent will be responsible for the following activities:

#### **Acts as technical manager of the IDENTIFY project aimed to strengthen laboratory capacities (jointly with WHO and OIE) in Central Africa and South-East Asia:**

- Support the IDENTIFY Assessment of laboratory capacity and mapping exercise
  - Collate laboratory assessment reports and compile the information for the project management team;
  - Provide technical support to laboratory procurement activities within the project;
  - Determine existing trainings that can be strengthened and supported through IDENTIFY
- Create and maintain tracking mechanism for activities, trainings, meetings, and important contacts for the IDENTIFY project in order to ensure flow of project information:
  - Communicate project activities and key information between HQ, IAEA/FAO joint division and regional FAO offices and with OIE and WHO counterparts;
  - Coordinate training activities;
- Assist with IDENTIFY meetings (prepare agendas, write minutes, communicate with partners, ensure meeting follow-ups);
- Contribute to progress reports and preparation of the year 2 strategy;
- Closely liaise with the Identify operations officer for the timely implementation of the project
- Perform other related duties as required.

**Support OFFLU activities as a Technical Officer:**

- Collaborate with FAO/OIE international reference laboratories for HPAI extensive interaction and with all members of the OFFLU network.
- Provide assistance when needed for capacity building on influenza diagnostics;
- Assist with data analysis for FAO-implemented OFFLU projects and for the OFFLU Network;
- Assist in the extension of EMPRES-I database with genetic data;
- Contribute to coordination of shipment of international specimens;
- Assist the OFFLU secretariat;
- Assist in OFFLU meetings (prepare agendas, write minutes, communicate with partners, ensure meeting follow-ups);
- Contribute to OFFLU progress reports;
- Provide technical clearance for laboratory procurements at HQ and draft technical specifications for laboratory requests when needed;
- Perform other related duties as required.

**Qualifications:** The consultant will preferably be a veterinarian with an advanced degree in a laboratory related discipline. Additionally he/she should have five years experience of laboratory work. A minimal knowledge on animal influenza is required. He/she will have level C proficiency in English. French speaking will be an asset.

**Duty station:** FAO Rome

**Duration of the assignment:** 11 months

**Starting date:** As soon as possible

**Contact person:** Gwenaelle DAUPHIN ([Gwenaelle.Dauphin@fao.org](mailto:Gwenaelle.Dauphin@fao.org)). Tel. +39 06 570 56027